

PLEASE USE THE NEW 2018 – 2018 PROGRAM REPORTING FORM
IMPORTANT! VFW AND AUXILIARY FORMS ARE DIFFERENT THIS YEAR
– PLEASE REPORT SEPERATELY

THIS FORM HAS CHANGES – DO NOT USE OLD OUTDATED FORMS - REPORT MONTHLY OR QUARTERLY

A fillable form is available on the Department Website <https://vfwco.org> | VFW MEMBERS | VFW
 FORMS & DOCUMENTS | DEPARTMENT FORMS

WHAT IS PROGRAM REPORTING?

For reporting purposes, only volunteer service projects benefitting the community are to be reported. Members PERSONAL donations to their church, girl scouts, boy scouts, etc., cannot be included, they are their personal donations. Also, the value of coupons that are being sent to troops cannot be included. You CAN report hours spent by the members to clip the coupons and the cost of the postage to send the package, but NOT the value of the coupons. ***Please note the deadlines at the top of the Form***

RETAIN REPORT FORMS FOR THREE (3) YEARS FOR IRS PURPOSES

Starting this year VFW members no longer need to report the number of projects, just hours, cash and miles. On the first page please total each column at the bottom of the page (Page Totals).

Teacher of the Year participation / Donation			
Page Totals -			

On the second page total the columns and the page total for the PROGRAMS Totals. These totals are also posted to the bottom of the report under Totals for PROGRAMS. Be sure to multiply the miles by 0.14.

Other events / projects Describe:			
PROGRAMS Totals -			

Hospital activity is reported separate from the Programs near the bottom of the second page. The totals for Hospital Hours, Cash and Miles (at 0.14) are posted in the bottom right side of the report.

Headquarters only needs ONE copy of your report form, keep a copy for your records which will document your charitable work for IRS non-profit standing. Department chairmen (Hospital, Poppy, Youth, etc.,) will receive copies of your report from the Headquarters.

Totals for PROGRAMS		Totals for **HOSPITAL & NURSING HOMES**	
Total Program hours		Total Hospital hours	
Total Cash for Programs	\$	Total Cash for Hospital	\$
Total Miles @ 0.14	\$	Total Miles @ 0.14	\$

If you have any questions call the Department Headquarters at 303-421-1630 or contact the Department Chairman



2018 – 2019 VFW PROGRAM REPORT FORM – DEPARTMENT OF COLORADO

(Reporting year is May 1 to April 30)



Post No: _____ City: _____ District No: _____

Reporting Dates: From _____ to _____

	Hours	Cash	Miles
VETERANS & MILITARY SUPPORT (NMS, NVS, MAP, Uplink, Unmet Needs) Describe:			
Sports Clip Help-a-Hero Scholarship (Gift Donations)			
Assistance to Veterans, Active Duty & or their Families Describe:			
Commemorative Coins given to Military personnel			
VFW NATIONAL HOME FOR CHILDREN Donations to VFW National Home for Children			
Programs / Materials / Promotion			
Other Describe:			
BUDDY POPPY # of Poppies used or given: _____ # of Drives: _____			
Buddy Poppy Materials Handed Out/Participation			
Other Buddy Poppy Describe:			
MEMBER BENEFITS VFW Service Office Fund Donations			
Emerson – Gulden Memorial Cancer Blood Fund			
Colorado VFW Foundation Donations			
Other Donations - Describe:			
COMMUNITY SERVICE Assistance to Senior Citizens Describe:			
Other Community Service to benefit the community - not VFW Post or Aux Describe:			
Safety: Participation			
AMERICANISM / CITIZENSHIP EDUCATION # of flags donated (2" x 3" or larger): _____			
Flag retirement			
# of POW-MIA flags presented: _____ # POW-MIA programs: _____ Describe:			
"Veterans in Classroom" participation			
Educational / patriotic programs presented to schools, youth groups, etc # of programs presented: _____ Describe:			
"Flying the flag" certificates presented to Businesses / Citizens: _____			
Patriotic Holidays, Loyalty Day, parades, Family Freedom Festival, ect. Presented or participated in:			
Teacher of the Year participation / Donation			
Page Totals -			

Report only VFW activities on this form. Auxiliary activities are reported on a separate Auxiliary form



	Hours	Cash	Miles
LEGISLATIVE (Report only matters effecting / supporting Veterans) Describe:			
National # calls: ____ # Letters: ____ #e-mails: ____ # visits: ____ #faxes: ____ #events ____			
State # calls: ____ # Letters: ____ #e-mails: ____ # visits: ____ #faxes: ____ #events ____			
VFW Priority Goals Education Efforts Describe:			
Participating / Hosting Candidate Forums / Town Halls			
Efforts for Veteran's legislation in your area Describe:			
SCHOLARSHIPS Voice of Democracy # of participants: ____ Awards: ____			
Patriots Pen # of participants: ____ Awards: ____			
Program details ie award banquets Post, Dist, Dept Describe:			
YOUTH ACTIVITIES Boy / Girl Scout Programs Awards: ____ Participants: ____			
ROTC Programs Awards: ____ Participants: ____			
Other Youth Groups Awards: ____ Participants: ____			
Library of Congress Veterans Project			
Other events / projects Describe:			
PROGRAMS Totals -			
HOSPITAL & NURSING HOMES Aid to VA and non-VA facilities or conduct/sponsor an event or activity Describe:			
# of VFW Volunteers: ____			
New Volunteers Recruited – Adults: ____ Youth: ____			
Promotion of Veteran & Military Suicide Awareness			
Veterans Voice Writing Project			
Hospital visits / cards / flowers / cards to Veterans			
Donation of items & services			
Hospital other Describe:			
Totals for PROGRAMS	Totals for **HOSPITAL & NURSING HOMES**		
Total Program hours		Total Hospital hours	
Total Cash for Programs \$		Total Cash for Hospital \$	
Total Miles @ 0.14 \$		Total Miles @ 0.14 \$	

PREPARED BY: _____ TITLE: _____

Mail to: VFW Dept of Colorado
1400 Carr Street
Lakewood, CO 80214